

TYRO COMMUNITY CHRISTIAN SCHOOL

Pre-Arranged Absence Form

This form is required for all pre-arranged absences. Failure to report a vacation or other pre-planned absences will result in the absence being recorded as *unexcused*.

Homework assignment sheets will be filled out by each of the student's teachers and must be picked up by the student prior to the absence. Students are responsible for making up the missed work.

Submit this completed form to the office administrator at least 1 day prior to the absence.

Student Name _____ Grade _____

We, the parents/guardians of the student name above, request that he/she be excused from school for the following reason(s):

Date(s) student will be absent _____

Parent/Guardian Signature _____ Date _____

Administrator Signature _____ Date _____